
UNITED NATIONS VERIFICATION MISSION IN COLOMBIA (UNVMC)
JOB OPENING
Internal / External

Job Title & Level:	ASSISTANT SECURITY OFFICER (SECURITY ANALYSIS), NO-A
Department/Office:	UN VERIFICATION MISSION IN COLOMBIA / UNDSS Integrated Security
Location:	BOGOTA, COLOMBIA
Posting Period:	18 September to 17 October, 2020
Job Opening Number:	UNVMC-NJO-2020-017

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

IMPORTANT NOTE:

In order to implement the United Nations System-wide Gender Parity Strategy, for this job opening preference will be given to equally qualified female candidates.

The Human Resources Unit invites all interested and qualified candidates to apply to the announced position. All interested candidates should submit their applications using the P11 form, which can be found at <https://colombia.unmissions.org/empleo>, or Personal History Form (PHP) (CVs will NOT be accepted). Please review that your application is properly signed and has information on your contact details: email address and telephone numbers. You may send your application to the following e-mail address: mcrecruitment@un.org

Please be advised that only applications using the UN P11 or PHP form will be reviewed. Please do not submit any additional certificates/diplomas, employment letters and other documents at this stage of the application process. Kindly ensure that you include the **job opening number** for the above position in your e-mail application. Only short-listed candidates will be contacted.

If you are an internal candidate with a Fixed Term Appointment within the UN Secretariat, please attach the last 2 performance evaluations to your application.

Only Colombian Nationals are eligible to apply for National Job Openings.

Organizational Setting and Reporting

This position is in UNDSS Integrated Security in Colombia/ Security Information Coordination Unit (SICU) within the UN Verification Mission in Colombia. The incumbent reports to the Chief Security Adviser/Officer through the Associate Security Analyst who is the coordinator of SICU. The position is located at the UNDSS/SICU office in the UN House in Bogotá.

Responsibilities:

Under the overall direction of the CSA and within limits of delegated authority, the Assistant Security Officer (Security Analysis) will be responsible for the following duties:

General:

- Assist the CSA in gathering relevant Security Information in support of the UNDSS Integrated Security in Colombia as required;
- Lead the UNDSS ISW SICU in the absence of the unit coordinator;
- Help identify areas for potential research and analysis. Collate, evaluate and provide short- or long-term analysis on developments/events affecting the implementation of the UNDSS mandate, using sources such as components, national military/civilian actors, NGOs, media and other key stakeholders;
- Gather and analyze information on local conflicts, land issues, local political developments, security environment, military developments, presence of foreign armed groups, cross-border illegal activities affecting the peace process;
- Establish and maintain close relationships with host country security agencies, and act a liaison between the senior security professional and the host country information services.
- Participate in the United Nations Security Cell, contributing to the implementation and the evaluation of the effectiveness of SRM measures and Security plans.
- Assess prevailing local security conditions, identifying security trends and advising UN staff, project personnel and dependents on potential threats, such as mines, kidnapping, armed attacks, arrest and detention.
- Support the ongoing evaluation of air, land and sea evacuation routes and resources for use in emergencies ensuring the availability of vehicles, aircraft, vessels, fuel supply and assessable roads.
- Maintain dialog with relevant local authorities and international institutions such as Red Cross and INGOs in the event of natural disasters.
- Maintain a system for classifying and storing sensitive information;
- Interact constantly with key players on the local military, police and political environment;
- Participate in fact-finding and other assessment missions to the field;
- Foster effective working relationships with and within the various UN Security Management System (UNSMS) organizations (including the Mission and UNCT) and relevant external actors and organizations in Colombia;
- Keep abreast with and report on broader security related, political and other developments relevant to the UNSMS;

- Contribute to situational awareness by producing timely accurate and analytical reports and briefings that inform senior UNSMS leadership and SMT through the CSA; ensuring a differential and gender approach through security analysis as relevant.
- Maintain an understanding of the political and security situation in the all country with special focus in the UN area of operations and region; follow unfolding events; conduct trend analysis and mid- to long-term predictive analysis; work with colleagues to gather and verify information; and be able to select, confirm, and deliver the relevant information, with the appropriate political context, in a concise manner (written or oral);
- Conduct and revise Security Risk Management (SRM) documents and presents feasible solutions to prevent and/or mitigate security threats;
- Perform other duties, as assigned.

Core Values

Professionalism:

Strong analytical skills, and experience in information collection and management; excellent drafting and editing skills with the proven ability to produce cogent reports and edit the work of others; ability to produce forward-looking, pre-emptive analytical products and relevant leadership advice; proven ability to integrate different perspectives into analytical products; ability to coordinate with many different actors, to develop and foster collaboration and contact networks and to work in a multicultural, multi-ethnic environment and maintain effective working relations with people of different national, professional and cultural backgrounds; experience developing and executing a programme throughout its life cycle. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Integrity: Demonstrates the values of the United Nations in daily activities and behaviours. Acts without consideration of personal gain. Resists undue political pressure in decision-making. Does not abuse power or authority. Stands by decisions that are in the Organization's interest, even if they are unpopular. Takes prompt action in cases of unprofessional or unethical behaviour.

Respect for diversity: Works effectively with people from all backgrounds. Treats all people with dignity and respect. Treats men and women equally. Shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making. Examines own biases and behaviours to avoid stereotypical responses. Does not discriminate against any individual or group.

Competencies

Planning and Organizing:

Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Communication:

Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

Education:

First level university degree in security management, information management or business administration, political/social science or international relations with focus on security management is required.

Formal certification training in a recognized military or police academy or collage in combination with four (4) additional years of qualifying experience may be accepted in lieu of a first level university degree.

Work Experience:

A minimum of one year of progressively responsible experience in military, police, or security management (preferably in the police or military context or related area) is required.

Experience in research, information analysis and drafting of analytical products is desirable.

Experience working in an integrated civilian-military-police environment is desirable.

At least one-year experience and exposure at the international level and in a conflict, post conflict or complex environment is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English and Spanish (both oral and written) is required.

United Nations Considerations

Candidates will be required to meet the requirements of Article 101, paragraph 3, of the Charter as well as the requirements of the position. The United Nations is committed to the highest standards of efficiency, competence, and integrity for all its human resources, including but not limited to respect for international human rights and humanitarian law.

Candidates may be subject to screening against these standards, including but not limited to whether they have committed or are alleged to have committed criminal offences and/or violations of international human rights law and international humanitarian law.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations – Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

Female candidates are highly encouraged to apply

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.