



The purpose of this Job Opening is to hire one Locally-Recruited Consultant and also to establish a local Roster for this Functional Title with the United Nations Verification Mission in Colombia

JOB OPENING NUMBER: CIC-15-2018-UNVMC
FUNCTIONAL TITLE AND LEVEL : ENGINEERING CONSULTANT (equal to NO-C)
CONTRACT TYPE: Consultant (local)
DURATION OF CONTRACT: 3 MONTHS (with a possibility of extension)
DUTY STATION: BOGOTA
DATE OF ISSUANCE: 05/03/2018
DEADLINE FOR SUBMISSION: 12/03/2018

The Human Resources Section invites all interested and qualified candidates to apply for the announced position. All interested candidates should submit their applications (Personal History Profile - P11 form, which can be found at <https://colombia.unmissions.org/empleo> **No CVs will be accepted**) at the following e-mail address: mcrecruitment@un.org

Please do not submit any additional certificates/diplomas, employment letters and other documents at this stage of the application process, only the P11 form is sufficient. If you need more P11 pages, please add additional pages to the printed and signed P11 submission. Please make sure the e-mail application is not larger than 5MB in size.

Please include the job opening number of the above posting in your e-mail application. Acknowledgment will be sent to short listed candidates only.

Purpose of the position & background

The Engineering Consultant is responsible, under the supervision of the Chief Engineer, for applying standard engineering practices and precedents in the design, construction, maintenance, repair and liquidation of structures and facilities. The engineering Consultant works will include travel to all the premises of the Mission and locations where new projects are being developed.

Scope and description of the tasks

The Engineering Consultant will be working together with the mission staff on the projects related to smooth maintenance and proper functioning of the zones designated for the Verification. The consultant will report to the Chief of Engineering Unit in Mission Support. A brief description of the tasks is given below:

- Coordinate activities between the mission support division and other sections of the mission related to various ongoing engineering projects.
- Provide support to the mission's Engineering Section in developing Scope of Works (SOW) related with construction of camps and other facilities.
- Provide overall technical assistance to UNVMC construction projects, from their planning to their implementation and monitoring.
- Responsible to ensure that effective implementation, monitoring and supervision tools are developed and implemented.
- Responsible to ensure effective quality control systems are in place and contractor and engineering consultancy companies work in compliance with technical specifications and UNVMC quality standards.
- Ensure all technical inputs and cost estimates related to the construction components are accurate, timely provided and included in the project proposals and budgets.
- Support the in all tender exercises for the procurement of construction and consultancy services.
- Identify and manage risks and initiate corrective action where necessary, so that maximum benefit to client and stakeholders is achieved.
- Maintain the relevant project records.

- Manage project budgets, cash flow and obligations to ensure that deliverables are met and payments to contractors and personnel are received on time.
- Coordinate activities between the mission support division and other sections of the mission related to various ongoing engineering and logistics projects.
- Provide support to the mission's Logistics Unit
- Monitor and submit financial status reports to management in compliance with the pre-established requirements.
- Apply commonly used engineering practices in monitoring the execution of the contracts in compliance with its entire requirement.
- Be involved in conducting preliminary site-assessments to obtain field data on contractor's compliance with the terms of the signed contracts.
- Be fully involved in developing technical data regarding materials, size dimensions, quantities and costs to be incorporated into formal specifications;
- Liaise extensively with Finance and Budget Unit, Procurement Unit on issues related to PO status and payments
- Coordinating and liaising with Contracts Management Unit by daily monitoring the terms and conditions of contracts, conflicts/problems arising in cases of poor performance or non-compliance with contractual obligations.
- Other duties as required by the supervisor.

Documents required for the educational and experience

Educational Requirements

First level University Degree in Engineering or related area is required.

Work Experience Requirements

A minimum seven (7) years of experience in Engineering projects or similar functions is required.

Language Requirements

For this consultancy fluency in English and Spanish Languages is required.

Outputs to be delivered and evaluation of work

- a) Produce periodic reports to the Engineering Section and to the Chief of Engineering and Chief of Mission Support as requested with detailed information on status of the projects.
- b) Conduct field assessment visits and produce analytical reports on the status of the implementation of engineering projects in the zones for the information and intervention of Mission Support management.
- c) Takes ownership of all responsibilities and honors commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable

Evaluation of Work will be done periodically and at the end of the 3 months contract or if further extended at the end of the 6 months period.

Assessment Method: Evaluation of qualified candidates may include an assessment exercise which may be followed by an interview.

The successfully hired IC will be fully responsible to arrange, at their own expense the health and other forms of insurance covering the period of the IC contract.

Special Note:

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No fee is charged by the United Nations at any stage of the hiring process.