
UNITED NATIONS VERIFICATION MISSION IN COLOMBIA
JOB OPENING
Internal / External

Job Title & Level:	Associate Liaison Officer (Reintegration), NO-B
Department/Office:	UN VERIFICATION MISSION IN COLOMBIA (UNVMC)
Location:	BOGOTA, COLOMBIA
Posting Period:	10 October - 24 October 2017
Job Opening Number:	MC-NJO-2017-035

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

The Human Resources Unit invites all interested and qualified candidates to apply for the advertised position. All interested candidates should submit their applications (Personal History Profile - P11 and/or CVs) and copies of their educational certificates to the Recruitment Unit via the email: MCrecruitment@un.org.

Please include the job opening number of the above position in your e-mail application. Acknowledgment of receipt will be sent to short listed candidates only.

Organizational Setting and Reporting

This position is located in the Verification and Security Guarantees Branch. The Associate Liaison Officer (Reintegration) will report to the Principal Liaison Officer.

Responsibilities

Under the overall direction of the Section Chief and within limits of delegated authority, the Associate Liaison Officer (Reintegration) will contribute to the verification of the political reintegration process by undertaking analysis, studies, preparation of documents on political, legislative, electoral and other cross-cuttings issues, building partnerships, developing resource information, and organization of meetings with partners. S/he will be responsible for the following duties:

- Analyses and presents information gathered from diverse sources on political, legislative and electoral developments, actors and events that may affect the political reintegration of former FARC-EP members and other assigned topics/issues.
- Contributes to the preparation of various written documents, e.g. background papers, periodic verification and thematic reports
- Develops and maintains reference/resource information on specific topics related to opportunities and challenges in the context of political and electoral reforms and developments arising from the implementation of the Final Agreement or policy-related issues.
- Assists in the organization of meetings, seminars, conferences, workshops, etc. with other agencies and partners to facilitate exchanges of expertise and views on related to Mission's mandate; serves as reporter to such events.

- Maintains awareness of current developments and related issues, to include relevant political, policy, gender considerations or other developments in specific subject area or region concerned.
- Serves as link with national counterparts / stakeholders, namely with representatives from the new political party or movement political party or movement that arises from the transition of the FARC-EP, representatives from National Congress and National Electoral Council and the National Council for the Reincorporation among others
- Conducts thorough analysis of political, social and economic situation.
- Development of partnerships with NGOs, government institutions, private sector and relevant stakeholders.
- Support effective communication, supports, maintains timely and effective communication with partners.
- Performs other duties as required.

Competencies:

COMMUNICATION: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

TEAMWORK: Works collaboratively with colleagues to achieve organisational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

PLANNING AND ORGANIZING: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Education:

Advanced university degree (Master's degree or equivalent) in political science law, social sciences, international studies, or a related field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience:

A minimum of two years of progressively responsible experience in political, legal and parliamentary affairs, or other related area. Strong knowledge of the Colombian peace process and national political context is required. Experience working in an integrated civilian-military-police UN peace operation, post conflict or international and multicultural environment is an advantage.

Languages:

English and French are the working languages of the United Nations. For the position advertised, fluency in Spanish (both oral and written) is essential. Working knowledge of English is required.

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.